



America World Adoption Association

Russia Post Placement Reports

1. One Month Post Placement Self-Report

Approximately one month after returning home, you are required to submit a post placement self-report, along with a copy of your final adoption decree (received in the foreign country). This will provide our staff with valuable information on the status of your new family and how we can assist you during this early adjustment phase. You will receive the form in your Welcome Back Packet along with a due date. It must be received on or before that date in order for you to receive your full post placement deposit. **This report does not require a visit from your social worker. This portion of the post placement refund is given with the 6 month report refund.**

2. Social Worker Post Placement Reports

The post placement reports are a significant part of your adoption process. They communicate your child's well being to Russia, allowing future adoptions for other families to occur. The post placement report should be completed by a licensed child-placement agency or the agency that completed your original home study. **It is your responsibility to see that the reports are submitted in a timely manner.** Please give these instructions to your home study agency so they will know what Russia requires.

****Important points to remember****

Your report should be no more than two full pages of text (not including the first page of identifying information). There is a \$100 standard charge for translation required with each report. If the text of the body of the report is longer than two pages, your family will be required to pay \$200 for translation of the additional page(s).

If you have adopted two or more children at the same time, you should complete a *separate* post placement report for each child. If a second post placement report is completed, there will be a separate \$100 charge for translation/notarization.

Russia requires that you submit your apostilled report at the following intervals: 6th month, 12th month, 24th month and 36th month. (America World uses the court date as the start date). It is very important that these are received on time in order to receive the post placement deposit refunds. As always, keep a copy for your personal file. Translation of this report will be prepared by our agency.

The reports can be notarized no earlier than **20 days** prior to the actual due date. Post Placement visits can occur no earlier than 6 weeks prior to the actual due date.

Example: If a family has court on 11/25, the due date to our office for the 6 month report would be 5/25, so the report cannot be dated or notarized any earlier than 5/5. If you feel you need more time for apostilling, please have your social worker forward date and notarize the report or have a courier apostille the report in person for you to expedite the apostille.

Please make four copies of the originally apostilled report (and picture pages), send the original and two copies to America World, keep one copy for your own records. Do not have the report mailed to America World directly from the apostilling office. ***You will need to make the three copies before sending the report to my attention.

Also include any payments that are due:

If you submitted your dossier after January 2007, please include \$100 check to America World for translation/notarization which is now required with each of your four reports.

There is a tight timeframe between when we need to process the report and DHL to Russia in order to legalize and translate in the region. If the report arrives to us late, you will need to pay this fee to expedite translation and notarization by the Russia staff.

Each report should include the following (use the attached template):

Identifying Information-First Page of Report

Original Russian and present American name of the adopted child

Adoptive parent's full names, address, and current profession(s)

Date Of Adoption/Date Child became US citizen

Region From Which Child Was Adopted

Health Status of child at time of adoption; if special needs list this

Date and time of post placement visit also indicate whether this is the 6th, 12th, 24th or 36th month report

Please do not include America World anywhere in the report unless America World completed the home study as well.

Body of the Report-Child's Progress IMPORTANT— The body of the report must be no longer than 2 pages.

Current height and weight of child

Health status of child, at time of adoption and now including: weight, height, head circumference, results of most recent physical examination and immunizations

Report on any medical treatments for child with special needs, as well as any medical or developmental conditions

Physical development; stamina and mobility of child, including fine and gross motor skills

Emotional development; child's and family's adjustment and attachment

Social development; appearance, personality and character of child

Intellectual development; cognitive, speech and language skills. School progress or childcare arrangements (if applicable)

Response to discipline

Families Adjustment; discuss child's and family's adjustment and attachment

Extended Family's Adjustment; discuss community and extended family's response to child highlighting feelings and views of all

Changes that have occurred since home study was submitted; move, employment changes, health of parents, marital status, etc.. discuss how adoption has changed the family situation

Daily routine of the child; discuss how they eat, sleep, play etc.

****Supporting Documentation****

Progress toward; U.S. Citizenship (if applicable), finalization (if applicable), copy of child's US passport

Copy of Final Adoption Decree

Six recent photos on two pages, at least one including the adoptive child with the parents. These pictures must be originals and labeled. Please mount them on paper and provide descriptions beneath the pictures.

SOCIAL WORKER SIGNATURE

SOCIAL WORKER NAME, CREDENTIALS

TITLE

DATE SIGNED

NOTARY STATEMENT AND SIGNATURE, APOSTILLE